

OTTO'S TOURS Cia. Ltda. is a German-led incoming agency which has been operating for almost 20 years. In addition to our headquarters in Quito (Ecuador) we also have our own organization offices in Cuzco (Peru) and La Cruz (Venezuela). We are offering tours to different destinations in South America (Peru, Ecuador, Venezuela, the Caribbean and the Amazonia region).

For our office in Quito we are looking for an **energetic and friendly native English - speaking person** to support our international marketing department.

Intern for our head office in Quito, Ecuador:

Period: as soon as possible for 6 months

Requirements:

- Native English - speaking person
- Spanish and German skills advantageous, but not necessary
- Team player
- Independent working
- Very good communication skills
- Work experience in tourism or marketing advantageous
- Adaptable to a new culture and mentality

Tasks:

- Customer acquisition in the English speaking market
- Preparation of offers and confirmations
- Preparation and post- processing of fairs and sales-trips
- Creating and evaluating of questionnaires
- Supportive duties in creating marketing material (homepage, newsletter, etc.)

**We would like to welcome you in our team as soon as possible!
Please send us your application to the following e-mail-address**

**info@ottostours.com
(Angelika Köhler)**

Should you have any further questions, please do not hesitate to contact us.

We are looking forward to receive your application!

**Your Otto's Tours Team
(www.ottostours.com)**

